

CUMANN LUCHT CAPAILLÍNÍ CHONAMARA

**CONNEMARA
PONY BREEDERS
SOCIETY**



THE SOCIETY & RULES to PROCEDURES

Table of Contents

The Society..... 2
Registered address 2
Council 2
Committees 2
Services..... 2
Non-members..... 2
Membership Application 2
Members Fees 3
Database..... 3
Complaints and Grievances 3
Appeal’s Procedure (Inspections) 3
Breeding/Covering Contract 3
Equine Premises Registration 4

Applications and Procedures

1. Foal/Pony Registration 5
2. Prefix Registration Application 6
3. Hoof Wall Separation Disease Test 7
4. DNA Comparison/Parentage Test..... 7
5. Gelding Registration/Classification 8
6. Colt and Stallion Inspection and Classification 9
7. Filly and Mare Inspection and Classification..... 13
8. Issue of Duplicate Passport/Lifetime Document 15
9. Passport Endorsement and Importation of a Pony 16
10. Merit Scheme Rules 18

The Society

Registered address

The registered address of the Society is The Connemara Pony Breeders' Society, The Showgrounds, Clifden, Co. Galway H71 YA09. Email: enquiries@cpbs.ie. Telephone 095-21863. All correspondence should be addressed to The President of the Society. Office opening hours are displayed on the website www.cpbs.ie.

Council

An elected council manages the business of the Society. The Council upholds all objects of the society and acts in the interests of the society as described more particularly in clauses 3 and 4 of the *Memorandum of Association* of the society (see www.cpbs.ie). Membership of council shall not exceed twenty-one and represents the whole of Ireland. The Council Executive consists of a president, vice president, financial officer, human resources officer and company secretary. These positions are elected annually by the Council with the exception of the president who is elected for a two-year term. Please see *Articles of Association* for full responsibilities and job descriptions of these positions www.cpbs.ie.

Committees

To assist in the running of activities provided by the Society the Council is subdivided into appropriate committees each under the aegis of a chairman. Outside expertise may be invited to join any committee if required. Committees are elected annually from within council. The committees are as follows: Breeding committee, Inspections committee, Marketing and Education committee, Rules and Procedures committee, Show committee, international committee. These committees meet regularly to address topics and concerns as appropriate. Full details and current members of council and committees are on the website www.cpbs.ie.

Services

The Society endeavours to work to the highest standards in every regard. The Society provides a range of services concerning the breeding, registration, inspection, classification of Connemara ponies, issue of identity documentation, duplication of documentation, parentage verification, HWSO testing, transfer of ownership, importation of ponies and provision of the *CPBS Online Official Pedigree and Performance Database*. Applications for services may be made online or forms are available to download from the website www.cpbs.ie or are available in hard copy from the office of the Society. There is a small surcharge for all applications made online.

Non-members

Non-members and members alike may avail of the services offered by the CPBS. Differing fees for services apply to members and non-members.

Membership Application

Membership is open to individuals who submit a signed application form, together with a signed agreement to abide by the rules of the Society and pay the appropriate annual membership fee to the Office Secretary; applications for membership are approved by the Council at the next Council meeting which shall have an absolute discretion to determine the application. Please see the website www.cpbs.ie for application form, to apply online or download, and for classes and conditions of membership.

Members

Members of the Society are bound by the rules of the Society. The *Articles of Association* may be viewed on the website www.cbps.ie.

Membership is not transferable and applies to paid up members only according to the rules of the Society. Membership renewal may be made either on line www.cbps.ie or by post. Please see website for full conditions.

Fees

Please see Appendix 5 of the *CPBS Breeding Programme 2020* for the *Scale of Fees* as applicable. These fees may also be viewed on and downloaded from the website www.cbps.ie. Payment is accepted by euro cheque, postal order, bank drafts or cash. Bank transfers, sterling cash or sterling cheques are not accepted. Please do not send cash by post. There is a letter box at the office entrance to receive correspondence delivered by hand.

Database

Access to the *CPBS Online Official Pedigree and Performance Database* is open to all. Simple registration, verification of email, password, and 'log in' is required to gain access. Please see *CPBS Breeding Programme Sections 6.9 to 6.11* for further details on the CPBS Database.

Complaints and Grievances

The Society and its members, employees of the society and any persons engaged to act on behalf of the society shall not discriminate against any other person or party in any manner whatsoever but shall at all times treat all other persons or parties equally.

The Society is committed to helping resolve disputes and complaints that might arise in relation to its business and/or its members as quickly as possible. Complaints may come from any person or organisation which has a legitimate interest in the society. Facts and information, including the identity of individuals, will be handled in a sensitive manner and in full compliance with data protection legislation (GDPR Act 2018).

Members and those others who avail of the services of the CPBS are recommended to read the *CPBS Grievance Protocol, Complaints Procedures and Disciplinary Procedures* as published by the Society and available to read on and download from the website www.cbps.ie.

In the case of an appeal regarding a height measurement at Inspections the breeder should follow the steps in *Appeal's Procedure (Inspections)* as detailed below.

Appeal's Procedure (Inspections)

Owners of colts/fillies that do not meet the veterinary requirements on the day of inspection or who are unsatisfied with the height measurement can have a re-examination carried out *within one month of the original inspection*. It is the responsibility of the owner to inform the CPBS office in writing that an appeal is being made. The cost of the re-examination is borne by the applicant and the decision of the re-measurement is *final*. A Society representative will be present at the re-measurement on the day of the appeal.

Breeding/Covering Contract

It is advisable that in relation to having a mare covered a breeder should consider the following points and ensure the details are included in a written contract with the chosen stallion owner.

1. When a suitable stallion has been chosen, to agree the covering fee for the service and any other additional costs to be incurred (keep, veterinary fees etc).

2. With due respect to mindful/responsible breeding both stallion and mare owner have a duty of care towards the breed and be aware of the HWSD status of both animals in question.
3. Covering dates and payment dates for both covering and keep fees.
4. Ensure payment is documented and recorded, and a payment option that provides a receipt with a breakdown of the items and amounts incurred.
5. Specification of what should happen if the mare does not go in foal (e.g. free return, return of fees etc).

Equine Premises Registration

1. Any equine breeder or owner may only have an equine in their possession or under their control provided the details of their premises are registered with the Department of Agriculture, Food and the Marine (DAFM).
2. All registered premises must have a named keeper.
3. Upon registration an Equine Premises Number (EPN) will be issued to the applicant. This number will be required to be quoted on all relevant CPBS forms.
4. Premises that are already registered to keep cattle, sheep or goats must have their registration amended to include equines
5. Applicants for an Equine Premises Number should refer to the DAFM website to download the relevant forms, see SI no 113 of 2014 *Application for Registration of an Equine Premises under the Control on Places where Horses are Kept Regulations*.
6. It is necessary to quote the relevant EPN on all application forms.

APPLICATIONS and PROCEDURES

1. Foal/Pony Registration

Please read the following notes before completing the application:

- 1.1. The approved application form *Foal/Pony Registration* may be completed online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 1.2. The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see *Appendix 5* of the *CPBS Breeding Programme* or the website for *Scale of Fees*. Sterling cash or sterling cheques are not accepted.

The following rules apply to the registration of foals and ponies:

- 1.3. The registration form must be completed by a person other than a CPBS representative.
- 1.4. The sire and dam must be registered with the CPBS before a foal can be registered.
- 1.5. The CPBS will not accept a registration application without breeding particulars. A breeder must know the sire and dam or include a list of possible parentage. A list of possible parentage takes time to investigate and will not be processed within the normal time frame and may incur additional cost.
- 1.6. It is recommended that all foals should be registered by the owner within 6 months of the date of birth as DNA verification of parentage can take up to ten weeks. Full registration must be complete within 12 months to comply with EU law. A person who keeps an unidentified equine commits an offence and is liable on summary conviction to a Class A fine (up to €5,000).
- 1.7. The CPBS Official Marking Sheet may be downloaded from the website www.cpbs.ie. The marking sheet must be completed by the veterinary practitioner.
- 1.8. DNA samples for parentage verification must be taken by a veterinary practitioner. If HWSO testing is required this same sample may be used.
- 1.9. All foals must be microchipped (transponder coded) for identification and named for life at time of DNA sampling.
- 1.10. For older ponies the veterinarian must scan for possible previous transponder (microchip) as an identification document (passport) may have been issued by another organisation.
- 1.11. Registration DNA sampling kits are issued in strict rotation. Please do not book your vet until you have received a kit. Kits for sampling are available from the office complete with instructions and will be sent out on receipt of completed Foal/Pony Registration form. It will comprise of a CPBS Official Marking Chart, an envelope for DNA sample and self-addressed envelope to return the completed marking chart to the CPBS and a self-addressed envelope to send the DNA sample for analysis to Weatherbys Scientific.

- 1.12. Three choices may be made for naming. A maximum of 30 characters only (including spaces) can be used in a name. Names exceeding this will not be accepted. If a prefix/suffix is used this is included in the 30 characters/spaces. Only those registered for a prefix/suffix are entitled to use it unless written permission is obtained from the owner of the prefix. The office will assign the name from the choices provided.
- 1.13. A Lifetime Identification Document (Passport) will be issued for each animal when its parentage and HWSD status are verified to the CPBS by Weatherbys Scientific laboratory – this can take up to 10 weeks.
- 1.14. The HWSD result will be stamped in the passport.
- 1.15. The CPBS will issue the passport only to the registered owner who applies for the DNA sampling kit. A *Transfer of Ownership* is required to change the ownership; this form may be downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 1.16. Please review the fees and enclose the correct fee with the application for registration. Membership rates apply to current members of the Society only. Membership is NOT TRANSFERABLE.
- 1.17. Incomplete applications and those accompanied by an incorrect fee will be returned.

2. PREFIX REGISTRATION APPLICATION

Please read the following notes before completing the application:

- 2.1. The approved application form *Prefix Registration Application* may be filled in online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 2.2. The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see Appendix 5 of the CPBS Breeding programme or the website for *Scale of Fees*. Sterling cash or sterling cheques are not accepted.
- 2.3. This form must be completed by the registered owner of the pony in question.
- 2.4. Important – please be sure complete both pages of the form.

3. HOOF WALL SEPARATION DISEASE TEST

Please read the following notes before completing the application:

- 3.1. The approved application form for the *Hoof Wall Separation Disease Test* may be completed online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 3.2. The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see Appendix 5 of the *CPBS Breeding Programme* or the website for *Scale of Fees*. Sterling cash or sterling cheques are not accepted.
- 3.3. The form must be completed by the registered owner of the pony in question.
- 3.4. The pony must have a transponder code (microchip) which corresponds to the one recorded in its Lifetime Identification Document/Passport.
- 3.5. If the pony does not have a transponder code (microchip) or the code cannot be located then the pony must undergo a DNA comparison test which will coincide with the HWSD test; non-members will incur an additional cost for the DNA comparison test on the day.

4. DNA COMPARISON/PARENTAGE TEST

Please read the following notes before completing the application:

- 4.1. The approved application form *DNA Comparison Test/Parentage Test* may be filled in online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 4.2. The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see Appendix 5 of the *CPBS Breeding Programme* or the website for *Scale of Fees*. Sterling cash or sterling cheques are not accepted.
- 4.3. This form must be completed by the registered owner of the pony in question.
- 4.4. This form is for DNA comparison only. A sample from the pony you have will be compared to the DNA profile held by Weatherbys. It is to be used only for identity cases where the microchip cannot be found or if the owner considers the passport given for the pony does not match the pony.
- 4.5. When the completed form plus fee (see *Scale of Fees*) is received the applicant will be sent a DNA sampling envelope. Please get your veterinarian to take a sample and confirm if the correct microchip is present or not. A veterinarian must take the sample.

- 4.6. Please send this sample to Weatherbys Scientific laboratory for analysis in the addressed envelope provided with the sampling kit.
- 4.7. Results will be confirmed to the CPBS office within 3 to 4 weeks. The CPBS will notify the applicant of the result.

5. GELDING REGISTRATION/CLASSIFICATION

Please read the following Procedures and Conditions before completing the application:

- 5.1. The approved registration form *Gelding Registration/Classification* may be completed online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 5.2. The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see *Appendix 5* of the *CPBS Breeding Programme* or the website for *Scale of Fees*. Sterling cash or sterling cheques are not accepted.
- 5.3. This form must be completed by the registered owner of the pony in question.
- 5.4. Upon submission of the correct documentation the CPBS will classify the gelding in the appropriate class. Please ensure that the pony has the following documentation and that the correct fee is enclosed:
 - (a) Veterinary Certificate of Castration
 - (b) CPBS Official Marking Chart stating the following:
 - height
 - colour
 - verification of transponder code (microchip)
 - new CPBS Official Marking Sheet for pony
 - (c) Lifetime Identification Document/Passport
 - (d) Correct registration form and fee (please see *Scale of Fees*). Sterling cash or sterling cheques are not accepted.
 - (e) If the pony is not registered in your name a *Transfer of Ownership* form must be completed and the appropriate fee enclosed.

6. COLT & STALLION INSPECTION AND CLASSIFICATION

Please read the following Procedures and Conditions before completing the application.

- 6.1 The approved application form Colt and Stallion Inspection and Classification may be completed online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 6.2 The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see Appendix 5 of the CPBS Breeding programme Scale of Fees or the website www.cpbs.ie for Scale of Fees. Sterling cash or sterling cheques are not accepted.
- 6.3 This form must be completed and signed by the registered owner of the pony in question. Incomplete applications or those with incorrect fees will be returned.
- 6.4 The Lifetime Identification Document/Passport must be registered in the name of the applicant, otherwise the pony will not be inspected. Please check the Lifetime Document/Passport, as incorrect or incomplete applications will be returned.
- 6.5 Where a pony has not been tested for HWSD previously a DNA sample for testing may be taken on the day by the attendant veterinarian. The fee for HWSD testing will be incurred by the owner and must be paid with application for classification fee to the CPBS. Applications accompanied by the incorrect fee will be returned. Please read the attached Procedures and Conditions for Colt/Stallion Inspections below.
- 6.6 A pony presented for inspection must be adequately trained, fit and clean to take part in all aspects of the inspection as specified in the Procedures and Conditions rules (see 4.0 – 4.10 below).
- 6.7 Inspection venues and dates will be posted on the website www.cpbs.ie and printed on the application form.
- 6.8 A closing date for receipt of applications will be posted on the website and printed on the application form.
- 6.9 The CPBS reserve the right to terminate, postpone or re-arrange a scheduled Inspection for health and safety or other reasons at their discretion. In such case notice will be given in as far as is possible to all applicants, posted on CPBS website and social media and notice posted at venue.

Rules and Procedure

- 6.10 An Inspection Committee is appointed by the Society annually. This committee is responsible for the implementation of the Breed Standard. The purpose of inspections is to evaluate the performance of ponies in accordance with the breed standard and thereby for classification in the Studbook. Inspection results for individual ponies are maintained by the CPBS Office. Inspection statistics are reported to CPBS members at the AGM and recorded on the website. Twice yearly inspections, in spring and autumn, take place at centres throughout the country. A demonstration of athleticism/jump for colts is obligatory.

- 6.11 A breeder/owner does not have to be a member of the CPBS to have a pony inspected by the Society; however a different scale of fees will apply: *CPBS Breeding Programme Appendix 5 Scale of Fees* at www.cpbs.ie.
- 6.12 The Society will inspect colts of three years and over.
- 6.13 Owners/agents must report to the inspection office with the Lifetime Identification Document/Passport and signed declaration form for the pony entered for Inspection on arrival at the inspection venue.
- 6.14 The inspection of each pony shall take into account the individual merits of the pony on the day of inspection.
- 6.15 **Ponies must be presented for inspection in the natural state, ie. not clipped and with manes and tails not plaited. Ponies must be healthy, groomed, with hooves trimmed by a farrier, in a bridle with bit and on a secure lead with a quick release clip.**
- 6.16 **Markings on a pony e.g. flesh marks, socks etc. shall not be concealed or altered**
- 6.17 All colts, if not already tested for HWSD, may be at time of inspection.
- 6.18 Should testing for HWSD be required a hair sample for DNA analysis will be taken on the day of inspection. The owner will be liable for the fee which will be payable to the CPBS. The results of the HWSD test will be stamped on the passport and published with the linear profile results on the CPBS online database.
- 6.19 In 2019 the inspection method known as linear profiling was introduced; see *CPBS Breeding Programme - Appendix 5 The Studbook and Division of the Studbook*; Appendix 2 *Linear Profiling* and Appendix 3 *Linear Profiling Sheet*. <https://cpbs.ie/wp-content/uploads/2022/01/Connemara-Pony-Breeders-Society-Breeding-Programme-.pdf>
- 6.20 Three inspectors all trained and experienced in the method of linear profiling will participate at the inspections. The scribe shall be independent to the inspectors. The purpose of the educational advisor is to explain the outcome of the inspection via the score sheet to the breeder/owner if required. A veterinary practitioner will also be in attendance. A trained arena party will assist for free gait assessment and for Athleticism/Jump Assessment.
- 6.21 Ponies will have their transponder code (microchip) verified on the day of the inspection. If any discrepancy arises or if the code cannot be located, a sample for DNA testing to verify parentage will be taken by the attendant veterinary practitioner. Owners/breeders will be liable for this cost.
- 6.22 **Ponies must be adequately trained and fit to take part in all aspects of the inspection including walking and trotting in hand.**
- 6.23 **Handlers should ensure they wear suitable attire with a view to safety. The CPBS accepts no responsibility for any accidents arising from the inspection.**
- 6.24 **Conformation Assessment/In Hand Gait Assessment on a Hard Surface**

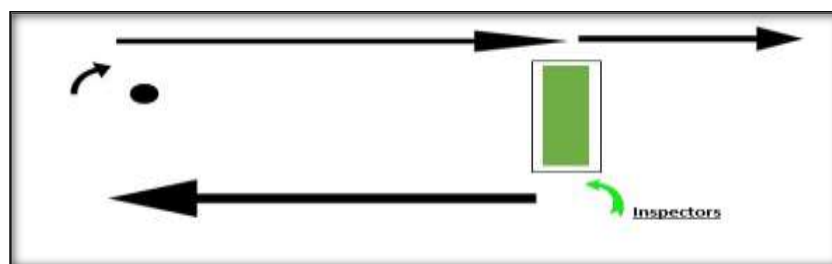
The pony will be required to stand for a visual inspection on a hard surface. The pony must be stood up, with the off (right) side facing the inspectors. The handler should always lead from the near (left) side of the pony. The pony must be trained to show correctly. Upon request, the handler will walk the pony away from the inspection panel, around the marker (as shown in Diagram A) and return to the panel. The handler will then repeat the process in trot, however in trot the pony should continue to trot past the inspection panel.

6.25 **Free Gait Assessment**

Handlers will lead the pony into the enclosed jumping area. When directed by the Trained Arena Party the handler will release the pony by unclipping the lead rope. The handler will stand inside one of the diamond-shaped markers. The arena party will then direct the pony through its free gait assessment. Ponies will be shown loose on both reins in trot and in canter.

6.26 **Athleticism/Jump Assessment (Loose Jumping)**

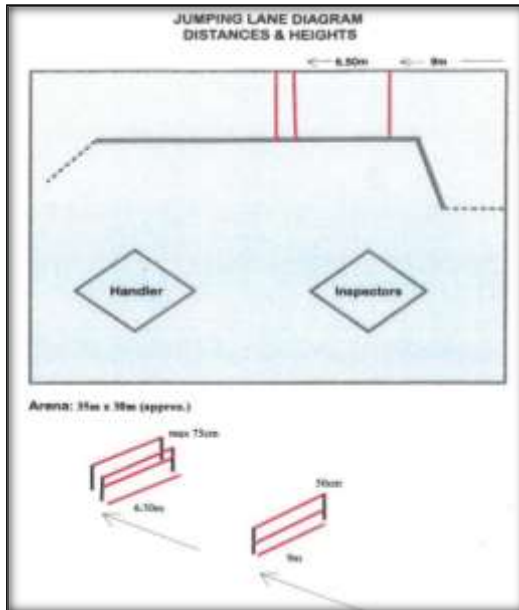
In the loose jumping phase will be guided through the jumping lane by the trained arena party. They will be assessed for free athleticism/jumping. Handlers may advise the arena party as to how they wish their pony to be handled. Handlers must remain in the diamond-shaped marker until the routine is completed, at which point the handler will be requested to catch the pony, reattach the lead rope and present the pony in front of the inspection panel for a final assessment. Ponies may be led to and released in the jumping lane by the handler.



Ponies are required to jump through the jumping lane five times including one practice round and four assessment rounds to a maximum height and width of 75 cm.

6.27 **Assessment rounds**

The jumping lane consists of two obstacles of which the first is a check vertical 50 cm high with a baseline pole placed 9 m from the corner of the lane; followed by a second obstacle:



- Round 1 a vertical 65 cm high
- Round 2 an oxer (spread) back pole height 65cm, spread 65 cm
- Round 3 a vertical 75 cm high
- Round 4 an oxer (spread) back pole height 75 cm, spread 75 cm with a baseline pole at a distance of 6.50m from the check fence. Distances will be adjusted for 138 cm and under.

- 6.28 **Ponies must be mannerly and fit to be handled** by the veterinary practitioner appointed by the CPBS.
- 6.29 All ponies will be measured for height and ponies shall have their bone measured too.
- 6.30 An owner may appeal a height measurement. Please see *CPBS Rules of Appeals Procedure* (12.5).
- 6.31 Colts eligible for either Class 1 or 2 after the visual inspection will undergo a full veterinary examination. The veterinary fee of €100 is payable on the day of inspection to the CPBS. If the owner chooses not to have the pony inspected by the vet the pony will remain in Class 3.
- 6.32 Lunging is a compulsory part of the veterinary examination. Colts must be trained for this.
- 6.33 All ponies may be photographed at the inspection and these photographs can be used in Society publications, on the Society website and Society social media.
- 6.34 Classification, linear profile confirmed inspection results, HWS status and height measurement will be published in Society publications, on the Society website and on Society social media.
- 6.35 The decision of the inspection team and the marking sheet of the pony will be given to the owner on the day of the inspection. It is not permissible for any owner/breeder to enter into discussion or approach a member of the inspection team. Any queries may be addressed to the education advisor.
- 6.36 The education advisor is in attendance expressly to advise on the inspection result if so required.

- 6.37 Ponies may be presented for possible reclassification at a later date. Reapplication for inspection is required. Colts or stallions may be presented in the jurisdiction within the same calendar year of previous inspection.
- 6.38 The CPBS Safety Officer reserves the right to terminate an individual inspection for safety reasons.

7. FILLY/MARE/GELDING INSPECTION AND CLASSIFICATION

PLEASE READ THE FOLLOWING NOTES AND PROCEDURES AND CONDITIONS BEFORE COMPLETING THE APPLICATION:

- 7.1. The approved application form *Filly/Mare & Gelding Inspection and Classification* may be completed online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 7.2. The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see Appendix 5 of the CPBS Breeding Programme or the website for *Scale of Fees*. Sterling cash or sterling cheques are not accepted.
- 7.3. This form must be completed fully and signed by the registered owner of the pony in question. Incomplete applications or those with incorrect fees will be returned.
- 7.4. The Lifetime Identification Document/Passport must be registered in the name of the applicant, otherwise the pony will not be inspected. Please check the Lifetime Document/Passport, as incorrect or incomplete applications will be returned.
- 7.5. Where a pony has not been tested for HWSD previously a DNA sample may be taken for testing on the day by the attendant veterinarian if the owner wishes. The fee for HWSD testing will be incurred by the owner and must be paid with application for classification fee to the CPBS. Applications accompanied by the incorrect fee will be returned.
- 7.6. Please read the Procedures and Conditions for Pony Inspections below.
- 7.7. A pony presented for inspection must be adequately trained, fit and clean to take part in all aspects of the inspection as specified in the Procedures and Conditions rules (7.14, 7.15, 7.22 and 7.23).
- 7.8. Inspection venues and dates will be posted on the website www.cpbs.ie and printed on the application form.
- 7.9. The closing date for receipt of applications will be posted on the website and printed on the application form.

PROCEDURES AND CONDITIONS

General

An Inspection Committee is appointed by the Society annually. This committee is responsible for the implementation of the Breed Standard. The purpose of inspections is to evaluate the performance of ponies in accordance with the breed standard and thereby for classification in the Studbook. Inspection results for individual ponies are

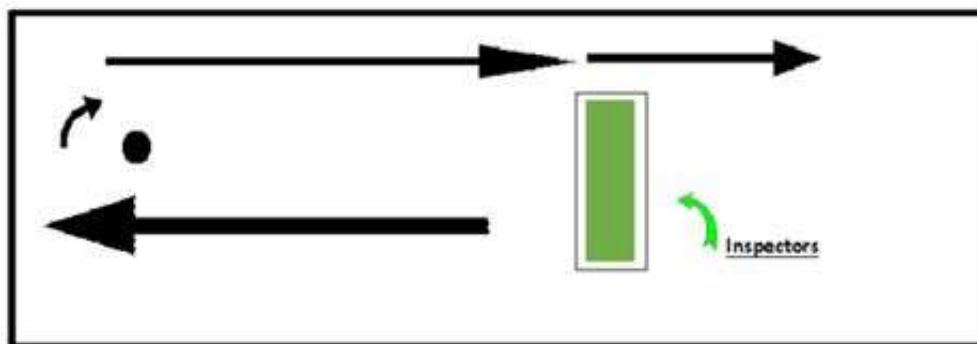
maintained by the CPBS Office and recorded on the Society database. Inspection statistics for the current year are reported to CPBS members at the AGM and displayed on the website. Twice yearly inspections, in Spring and Autumn, take place at centres throughout the country.

Rules for Inspections

- 7.10. A breeder/owner does not have to be a member of the CPBS to have a pony inspected by the Society; however, a different scale of fees will apply: [CPBS Breeding Programme Appendix 5 Scale of Fees](#) at www.cpbs.ie
- 7.11. The Society will inspect fillies, mares and geldings of two years and over.
- 7.12. Owners/breeders must report to the inspection office with the Lifetime Identification Document/Passport on arrival at the inspection venue.
- 7.13. The inspection of each pony shall take into account the individual merits of the pony on the day of inspection.
- 7.14. **Ponies must be presented for inspection in the natural state, ie. not clipped and with manes and tails not plaited. Ponies must be healthy, groomed, with hooves trimmed by a farrier. Ponies may be presented in a bridle with bit or a secure head collar with chain lead rope over the nose of the pony with a quick release clip.**
- 7.15. **Markings must not be obscured or altered in any way.**
- 7.16. Should testing for HWSD be required a hair sample may be taken on the day of inspection by the attendant veterinarian. The owner will be liable for the fee which will be payable to the CPBS. The results of the HWSD test will be stamped on the passport and published with the linear profile results on the CPBS online database.
- 7.17. In 2019 the inspection method known as linear profiling was introduced; see *CPBS Breeding Programme Appendix 2: Linear Profiling*, Appendix 4: *Linear Profile Sheet* and Section 8 at www.cpbs.ie.
- 7.18. Two inspectors and an educational advisor, all trained and experienced in the method of linear profiling will participate at the inspections. The purpose of the educational advisor is to explain the outcome of the inspection via the score sheet to the breeder/owner if required. A veterinary practitioner will also be in attendance.
- 7.19. **Handlers should ensure they wear suitable attire with a view to safety. The CPBS accepts no responsibility for any accidents arising from the inspection.**
- 7.20. **Conformation Assessment/In Hand Gait Assessment on a Hard Surface**

The pony will be required to stand for a visual inspection on a hard surface. The pony must be stood up with the off (right) side facing the inspectors. The handler should always lead from the near (left) side of the pony. The pony must be trained to show correctly. Upon request, the handler will walk the pony away from the inspection panel, around the marker (as shown in Diagram A) and return to the panel. The handler will then repeat the process in trot, however in trot the pony should continue to trot past the inspection panel.

Diagram A



- 7.21. Ponies will have their transponder code (microchip) verified on the day of the inspection. If any discrepancy arises or if a code cannot be located, a sample for DNA testing to verify parentage will be taken by the attendant veterinary practitioner. Owners/breeders will be liable for this cost.
- 7.22. Ponies must be adequately trained and fit to take part in all aspects of the inspection including walking and trotting in hand.
- 7.23. **Ponies must be mannerly and fit to be handled by the veterinary practitioner appointed by the CPBS.**
- 7.24. All ponies will be measured for height. All ponies may have their bone measured.
- 7.25. An owner may appeal a height measurement (see [Appeals Procedure](#) under *Grievances and Complaints* or www.cpbs.ie).
- 7.26. All ponies may be photographed at the inspection and these photographs can be used in Society publications, on the Society website and Society social media.

8. ISSUE OF DUPLICATE PASSPORT/LIFETIME DOCUMENT

Please read the following notes before completing the application:

- 8.1. The approved application form *Issue of Duplicate Passport/Lifetime Document* may be completed online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 8.2. The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see Appendix 5 of the CPBS Breeding Programme or the website for *Scale of Fees*. Sterling cash or sterling cheques are not accepted.
- 8.3. This form must be completed by the registered owner of the pony in question.
- 8.4. All Duplicate Passport/Lifetime Document applications must be verified by DNA analysis, transponder code (microchip) and CPBS Official Marking Chart which will extend the **time line of application to 4 weeks**.

- 8.5. The correct fee must be enclosed with this form and sent to the CPBS prior to the Society undertaking to issue the pony with a Duplicate Document of Identification.
- 8.6. A DNA sampling kit and CPBS Official Marking Chart will be issued to the owner on receipt of the correct fee. The marking chart may be downloaded from the website www.cpbs.ie.
- 8.7. If the applicant is not the registered owner of the pony, Section 5 of this form must be completed and the relevant fee for *Transfer of Ownership* enclosed. The *Transfer of Ownership* form must be completed and signed also.
- 8.8. A hair sample authorised by a veterinary practitioner must be forwarded to Weatherbys Scientific laboratory for DNA analysis to confirm that the pony to be issued with the duplicate document matches the DNA profile from the original sample on record.
- 8.9. New CPBS markings must be completed by the attendant veterinarian. A transponder (microchip) can be purchased from the office and sent with the DNA kit if requested.
- 8.10. Only CPBS Official Marking Chart will be accepted. Applications accompanied by any other marking chart will be returned. This may be downloaded www.cpbs.ie.
- 8.11. A duplicate document will not be issued by the Society unless these conditions are complied with fully.
- 8.12. The duplicate identification document will be clearly marked 'DUPLICATE' and certified as not being fit for slaughter for human consumption by the Society.
- 8.12. If any information required is missing or incomplete the application will be returned.
- 8.13. It should be noted that all Lifetime Identification Documents (Passports) are the property of the Society.

9. PASSPORT ENDORSEMENT AND IMPORTATION OF A PONY FROM A DAUGHTER SOCIETY

Please read the following notes before completing the application:

- 9.1. The approved application form for *Passport Endorsement and Importation of a Pony from a Daughter Society* may be completed online, downloaded from the website www.cpbs.ie or is available in hard copy from the office.
- 9.2. The form should be fully completed in BLOCK CAPITALS, signed and returned together with the relevant correct fee as applicable. Please see *Appendix 5* of the *CPBS Breeding Programme* or the website for *Scale of Fees*. Sterling cash or sterling cheques are not accepted.

- 9.3. This form must be completed by the registered owner of the pony in question.
- 9.4. If the pony's studbook classification is not clearly visible on the passport, confirmation is required by the Connemara Pony Breeders' Society (CPBS) of the studbook classification that the pony holds from the Daughter Society with which it is registered.
- 9.5. A copy of the DNA/profile/parentage test of the subject pony from the laboratory where the pony was originally tested MUST BE SENT DIRECTLY from that laboratory to Weatherbys Scientific, c/o Irish Equine Centre, Johnstown, Naas, Co. Kildare, Ireland.
- 9.6. The complete pedigree of the pony from the daughter society must be provided together with all the UELN numbers for the lineage.
- 9.7. If the pony was born in 2016 or after that year and has not been tested for Hoof Wall Separation Disease (HWSD), this test must be undertaken with the CPBS. See website www.cpbs.ie for form.
- 9.8. The correct fee for passport endorsement should be sent together with all relevant documentation to the CPBS, The Showgrounds, Clifden, Co. Galway, Ireland so that the pony may be registered with the CPBS.
- 9.9. A *Transfer of Ownership* form must also be completed and sent to the CPBS, together with the relevant fee, if the pony has been purchased, or a copy of the lease agreement if leased. See www.cpbs.ie for *Transfer of Ownership* form and *Scale of Fees*.

10. MERIT SCHEME RULES

- 10.1. To participate in the Merit Scheme ponies must be registered with the CPBS.
- 10.2. Merits are awarded annually at designated selected shows and classes nationwide, and listed on website www.cpbs.ie.
- 10.3. Merits are awarded to the first four placings only, provided there are at least four entrants in class: 1st 4 merits, 2nd 3 merits, 3rd 2 merits, 4th 1 merit.
- 10.4. Double merits are awarded at designated championship shows (www.cpbs.ie) Balmoral, Clifden and Dublin. A full list of shows invited to participate is on the website.
- 10.5. These scores will be published on the website for two months (November/December) and competitors/owners will have the opportunity to check them. Should they have any queries they may email the office enquiries@cpbs.ie who will forward the query to the Performance Committee.
- 10.6. Final total scores will be published on the website as part of the database.

- 10.7. A designated number of merits must be achieved by a sire's progeny before recognition can be established. The CPBS Council will designate the base number of merits which will be common to all sires before recognition can begin; it is proposed that the base line be established after the Merit Scheme has been in operation for three years.
- 10.8. A designated number of points must be achieved by a mare's progeny before recognition can be established. The CPBS will designate the base number of merits which will be common to all dams before recognition can begin; it is proposed that the base line be established after the Merit Scheme has been in operation for three years.